

National Taiwan Normal University
Regulations for the Establishment of the Student Off-Campus
Internship Committee

Last Amended on May 21, 2025

- Article 1. The Student Off-Campus Internship Committee (the “Committee”) is established at National Taiwan Normal University (“NTNU”) in accordance with Article 6 of the Implementation Regulations Governing Industry-Academia Collaboration for Junior Colleges and Institutions of Higher Education promulgated by the Ministry of Education.
- Article 2. The duties of the Committee are to oversee the promotion of industrial internship-related affairs across colleges, departments, and graduate institutes, as outlined below:
1. Supervise the evaluation and selection of cooperative organizations.
 2. Review and verify written agreements.
 3. Evaluate the overall effectiveness of internships across NTNU and oversee the resolution of student complaints, disputes, and incidents.
 4. Supervise the handling of premature termination of student internships.
 5. Supervise and coordinate with cooperative institutions to develop individualized internship plans for students.
 6. Supervise the implementation of internship advising visits.
 7. Address other matters related to the protection of student rights.
- Article 3. The Committee shall consist of 15 to 21 members, Vice President for Academic Affairs, Vice President for Research and Development, Vice President for International Affairs, one representative appointed by each college and one student representative appointed by the Students’ Union and external legal academics and experts. The Vice President for Student Affairs shall serve as the Chairperson of the Committee, and the Director of the Career Center under the Office of Student Affairs shall serve as the Executive Secretary. Committee members shall be appointed by the President. Committee members shall serve a one-year term and may be reappointed for consecutive terms.
- Article 4. The Committee shall be convened by the Chairperson at least once per semester. Extraordinary meetings may be held when deemed necessary.
- Article 5. Meetings of the Committee shall require the attendance of a majority of its members to constitute a quorum. Resolutions shall be adopted with the approval of more than half of the attending members. Representatives from the proposing unit or relevant personnel may be invited to attend Committee meetings to provide explanations or consultations.

Article 6. These Regulations and any amendments thereto shall become effective upon approval by the University Council.